

CAMBRIDGE AREA JOINT AUTHORITY

January 5, 2016 - MINUTES

A reorganization and regular meeting was held by the Cambridge Area Joint Authority on Tuesday, January 5, 2016 at 6:00 p.m. at 161 Carringer Street, Cambridge Springs, PA. The meeting was called to order by John Lane. The following members were present Jodie Ellis, Paul Frazier, Delores Hale and Charles Bauer. Also present were Clay Fails and Jeff Kordes of Hill Engineering, Administrator Sandy Pude and Plant Operator Dan Cassida.

1. Appointment of Chairman

Hale made a motion to appoint John Lane as Chairman. The motion was seconded by Ellis. A poll vote was taken:

ELLIS	-	yes	BAUER	-	yes	RESULTS
FRAZIER	-	yes	LANE	-	yes	5 YES
HALE	-	yes				MOTION CARRIED

2. Appointment of Vice Chairman

Hale made a motion to appoint Charles Bauer as Vice-Chairman. The motion was seconded by Frazier. A poll vote was taken:

ELLIS	-	yes	BAUER	-	yes	RESULTS
FRAZIER	-	yes	LANE	-	yes	5 YES
HALE	-	yes				MOTION CARRIED

3. Appointment of Secretary/Treasurer

Frazier made a motion to appoint Delores Hale as Secretary/Treasurer. The motion was seconded by Ellis. A poll vote was taken:

ELLIS	-	yes	BAUER	-	yes	RESULTS
FRAZIER	-	yes	LANE	-	yes	5 YES
HALE	-	yes				MOTION CARRIED

4. Appointment of Engineer

Hale made a motion to appoint Clay Fails of Hill Engineering, Inc. as the Engineer for the Authority. Ellis seconded the motion. A poll vote was taken:

ELLIS	-	yes	BAUER	-	yes	RESULTS
FRAZIER	-	yes	LANE	-	yes	5 YES
HALE	-	yes				MOTION CARRIED

5. Appointment of Solicitor

Hale made a motion to appoint Alan Shaddinger as the Solicitor for the Authority. The motion was seconded by Bauer. A poll vote was taken:

ELLIS	-	yes	BAUER	-	yes	RESULTS
FRAZIER	-	yes	LANE	-	yes	5 YES
HALE	-	yes				MOTION CARRIED

6. Set Meeting Date & Time

Hale made a motion to set the Cambridge Area Joint Authority meetings for the first Tuesday of each month at 6:00 p.m. The motion was seconded by Bauer. A poll vote was taken:

ELLIS	-	yes	BAUER	-	yes	RESULTS
FRAZIER	-	yes	LANE	-	yes	5 YES
HALE	-	yes				MOTION CARRIED

7. Presentation by prior arrangement

Dan Cassida presented a written report. He reported to the Authority that the #1 & #2 process feed pumps failed. He said the #3 pump is in use and is running good. He crated one of the motors for shipment to be repaired. When that motor comes back the other will be sent for repairs.

8. Public Comment – limited to agenda items – none

9. Approval of Minutes – December 1, 2015

A motion was made by Hale to approve the minutes of the December 1, 2015 meeting. The motion was seconded by Ellis. A poll vote was taken:

ELLIS	-	yes	BAUER	-	yes	RESULTS
FRAZIER	-	yes	LANE	-	yes	5 YES
HALE	-	yes				MOTION CARRIED

9. Treasurer’s Report

Treasurer Hale presented the report. Revenue Account \$11,939.27 Bond Payment Account \$32,240.55, Capital Reserve \$104,149.96, Operating Reserve \$130,696.44 and Debt Reserve Account \$444,588.15.

10. Report of Officers

- 1. Chairman’s Report – none**
- 2. Vice Chairman’s Report – none**

3. Secretary' Report – none

11. Administrator's Report

Administrator Pude presented a report.

12. Engineer's Report – I & I Study

Clay Fails and Jeff Kordes presented the reports from State Pipe Services. Those reports contained information on the smoke testing, mainline televising and lateral televising. They have not had a chance to review the reports. Once they have they will submit a report with any violations and lines that need repaired.

13 Solicitor's Report

14. Unfinished Business - none

15. Approval of payment of invoices

A motion was made by Hale to approve payment of the invoices. The motion was seconded by Ellis. A poll vote was taken:

ELLIS	-	yes	BAUER	-	yes	RESULTS
FRAZIER	-	yes	LANE	-	yes	5 YES
HALE	-	yes				MOTION CARRIED

16. Adjournment

A motion was made by Hale to adjourn the meeting. The motion was seconded by Frazier. A poll vote was taken:

ELLIS	-	yes	BAUER	-	yes	RESULTS
FRAZIER	-	yes	LANE	-	yes	5 YES
HALE	-	yes				MOTION CARRIED

Meeting adjourned at 6:34 p.m.

Respectfully Submitted,



Sandra M. Pude, Administrator