

MINUTES – November 3, 2015

Cambridge Area Joint Authority

A regular meeting was held by the Cambridge Area Joint Authority on Tuesday, November 3, 2015 at 6:00 p.m. at 161 Carringer Street. The meeting was called to order by Chairman John Lane. The following members were present: Delores Hale, Charles Bauer, Paul Frazier and Jodie Ellis. Also present were Plant Operator Dan Cassida and Administrator Sandy Pude.

Presentation by Prior Arrangement – Dan Cassida reported that everything is running good. He will submit a written report

Public Comment – limited to agenda items – None

Approval of Minutes

A motion was made by Hale to approve the minutes of the October 6, 2015 meeting. The motion was seconded by Ellis. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS
HALE	-	yes	BAUER	-	yes	5 YES
LANE	-	yes				MOTION CARRIED

Treasurer’s Report

Revenue Account \$68,292.67, Bond Payment Account \$297,682.77, Capital Reserve \$99,150.29, Operating Reserve \$123,734.36 and Debt Reserve \$444,580.72.

Report of Officers

- 1. Chairman’s Report** – None
- 2. Vice Chairman’s Report** – None
- 3. Secretary’ Report** – Hale said she had made the wire transfers for the Bond Payment.

Administrator Report – Administrator Pude presented the Board with a written report.

Engineer’s Report – Clay Fails and Jeff Kordes submitted a written report on the I & I Study. In the report the contractor estimates that the total quantity upon completion of the lateral televising could be 10,000 ft for a total overage of \$25,000 for that portion of the contract. The Board agreed that they would need more information before they would consider approving the request.

Solicitor's Report – None

Unfinished Business – None

New & Other Business – 2016 Budget

Hale said that she had questions on the draft budget.

*She wondered if the rates should be increased by more than the \$.25 per thousand to help recoup the loss in this year's projected budget and meet the 2016 budget.

*Also the electricity is approximately \$33,000 more than anticipated. She suggested we increase the electricity line item to \$113,000 and have Gary Svetz revisit our account for any recommendations. Pude said that the line item can be increased and she will talk to Gary Svetz about reviewing the accounts.

*She asked if there was a slight increase in the contracted amount with Veolia each year. Pude said no the amount is set at \$10,046 for the five year agreement.

*She asked what the amount was for Borough Services. Pude said that is for any work the Borough Streets Department does. She moved that amount from the sewer fund budget to the water fund budget because the majority of the work is for reading meters, changing meters, spotting lines and fixing broken water lines.

Pude said she will figure an increase of \$.50 per thousand gallons and email the revised budget out to the Board members.

Approval of payment of invoices

Motion was made by Hale to approve payment of the invoices. The motion was seconded by Ellis. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS
HALE	-	yes	BAUER	-	yes	5 YES
LANE	-	yes				MOTION CARRIED

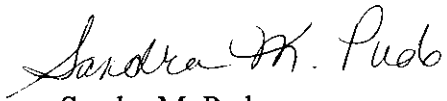
Adjournment

Motion was made by Bauer to adjourn the meeting. The motion was seconded by Hale.
A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS
HALE	-	yes	BAUER	-	yes	5 YES
LANE	-	yes				MOTION CARRIED

Meeting adjourned at 6:33 p.m.

Respectfully Submitted,



Sandra M. Pude
Administrator