

**MINUTES – December 15, 2025**

**Borough of Cambridge Springs**

A regular meeting was held by the Cambridge Springs Borough Council on Monday, December 15, 2025, at 161 Carringer Street. The meeting was called to order by Mayor Delores Hale at 7:09 p.m. because the Public Hearing proceeding the meeting ended late. The following members were present: Jennifer Howell, Amber Livermore, Randy Gorske, Jeremy Ball, Marci Dickson and Brian Harmon. Also present was Borough Manager Sandy Pude.

**Approval of Minutes**

A motion was made by Dickson to approve the December 1, 2025 Borough Council Meeting minutes. The motion was seconded by Howell. A poll vote was taken:

HOWELL	-	yes	LIVERMORE	-	yes	RESULTS:
GORSKE	-	yes	BALL	-	yes	7 yes
DICKSON	-	yes	HARMON	-	yes	MOTION CARRIED
HALE	-	yes				

**Solicitor’s Report** – None

**Engineer’s Report** – None

**Committee Reports**

**Administration & Finance** – None

**Police Committee** – Howell said the committee met and discussed the monthly reports

**Lane Use & General Safety** – None

**Public Works** – None

**Report on Operations** – A written report was submitted

**Hearing of Citizens and Taxpayers**

**Unfinished Business** – None

**New & Other Business**

**1. Resolution #660-2025 – Transfer of Restaurant Liquor License No. R-16948**

A Public Hearing proceeded the Borough Meeting to consider the request by United Refining Company of Pennsylvania’s application for the intermunicipal transfer of Liquor License No. R-16948 from Greenwood Township to the United Refining Company of Pennsylvania retail facility located at 135 North Main Street, Cambridge Springs for the purpose of facilitating the retail sale of alcoholic beverages to the public. Comments from both United Refining as well as the public were heard.

A motion was made by Ball to approve Resolution #660-2025 allowing the transfer of Liquor License No. R-16948 from Greenwood Township to the United Refining Company of Pennsylvania's retail facility located at 135 North Main Street, Cambridge Springs. The motion was seconded by Dickson. A poll vote was taken:

HOWELL	-	yes	LIVERMORE	-	no	RESULTS:
GORSKE	-	yes	BALL	-	yes	5 Yes
DICKSON	-	yes	HARMON	-	yes	2 No
HALE	-	no				MOTION CARRIED

**2. Resolution #661-2025 – Appointing Luke McCarthy to the Board of Appeals**

A motion was made by Harmon to approve Resolution #661-2025 appointing Luke McCarthy to the Board of Appeals. The motion was seconded by Howell. A poll vote was taken:

HOWELL	-	yes	LIVERMORE	-	yes	RESULTS:
GORSKE	-	yes	BALL	-	yes	7 yes
DICKSON	-	yes	HARMON	-	yes	MOTION CARRIED
HALE	-	yes				

**3. Resolution #662-2025 – Appointing Dwayne Farrington to the Zoning Hearing Board**

A motion was made by Harmon to approve Resolution #662-2025 appointing Dwayne Farrington to the Zoning Hearing Board. The motion was seconded by Howell. A poll vote was taken:

HOWELL	-	yes	LIVERMORE	-	yes	RESULTS:
GORSKE	-	yes	BALL	-	yes	7 yes
DICKSON	-	yes	HARMON	-	yes	MOTION CARRIED
HALE	-	yes				

**4. Resolution #663-2025 – Appointing Marci Dickson to C.A.J.A.**

A motion was made by Harmon to approve Resolution #663-2025 appointing Marci Dickson to C.A.J.A. The motion was seconded by Howell. A poll vote was taken:

HOWELL	-	yes	LIVERMORE	-	yes	RESULTS:
GORSKE	-	yes	BALL	-	yes	7 yes
DICKSON	-	yes	HARMON	-	yes	MOTION CARRIED
HALE	-	yes				

**5. Resolution #664-2025 – Appointing Jay Acklin to the Planning Commission**

A motion was made by Brian Harmon to approve Resolution #664-2025 appointing Jay Acklin to the Planning Commission. The motion was seconded by Howell. A poll vote was taken:

HOWELL	-	yes	LIVERMORE	-	yes	RESULTS:
GORSKE	-	yes	BALL	-	yes	7 yes
DICKSON	-	yes	HARMON	-	yes	MOTION CARRIED
HALE	-	yes				

#### **6. Ordinance #861-2025 – Fixing the Tax Rate for 2026**

A motion was made by Harmon to adopt Ordinance #861-2025 which fixes the tax rate for 2026. The motion was seconded by Howell. A poll vote was taken:

HOWELL	-	yes	LIVERMORE	-	yes	RESULTS:
GORSKE	-	yes	BALL	-	yes	7 yes
DICKSON	-	yes	HARMON	-	yes	MOTION CARRIED
HALE	-	yes				

#### **7. Ordinance #862-2025 – Adoption of the 2026 Budget**

A motion was made by Howell to adopt Ordinance #862-2025 which adopts the 2026 budget. The motion was seconded by Dickson. A poll vote was taken:

HOWELL	-	yes	LIVERMORE	-	yes	RESULTS:
GORSKE	-	yes	BALL	-	yes	7 yes
DICKSON	-	yes	HARMON	-	yes	MOTION CARRIED
HALE	-	yes				

#### **Approval of invoices**

A motion was made by Howell to approve payment of the invoices. The motion was seconded by Ball. A poll vote was taken:

HOWELL	-	yes	LIVERMORE	-	yes	RESULTS:
GORSKE	-	yes	BALL	-	yes	7 yes
DICKSON	-	yes	HARMON	-	yes	MOTION CARRIED
HALE	-	yes				

Hale thanked the Borough Streets Department employees for all of their work plowing snow. She also thanked the Council members for their work this past year. She is proud to serve with them and proud of the work they do.

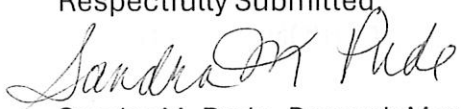
**Adjournment**

A motion was made by Howell to adjourn the meeting. The motion was seconded by Dickson. A poll vote was taken:

HOWELL	-	yes	LIVERMORE	-	yes	RESULTS:
GORSKE	-	yes	BALL	-	yes	7 yes
DICKSON	-	yes	HARMON	-	yes	MOTION CARRIED
HALE	-	yes				

The meeting was adjourned at 7:39 p.m.

Respectfully Submitted,



Sandra M. Pude, Borough Manager