

## MINUTES – February 6, 2023

### Borough of Cambridge Springs

A regular meeting was held by the Cambridge Springs Borough Council on Monday, February 6, 2023, at 161 Carringer Street. The meeting was called to order by Mayor Randy Gorske at 7:00 p.m. The following members were present: Jennifer Howell, Marci Dickson, Delores Hale, Jeremy Ball, Larry Morrow and Brian Harmon. Also present was Manager Sandy Pude.

#### Approval of Minutes

A motion was made by Harmon to approve the January 16, 2023 Borough Council Meeting minutes. The motion was seconded by Howell. A poll vote was taken:

HOWELL	-	yes	DICKSON	-	yes	RESULTS:
HALE	-	yes	BALL	-	yes	6 yes 1 abstain
HARMON	-	yes	MORROW	-	abstain	MOTION CARRIED

**Solicitor's Report** – Attorney Shaddinger requested an Executive Session immediately following the regular Council meeting to discuss possible litigation.

**Engineer's Report** – None

#### Committee Reports

**Administration & Finance** – The Committee will meet on Tuesday with representatives from Erie Bank to discuss the Borough's investments.

**Police Committee** – The Committee will meet on Tuesday

**Land Use & General Safety** – None

**Public Works** – The Committee will meet on February 13<sup>th</sup>

**Report on Operations** – A written report was submitted. Pude also said that the insurance company recommended that the Borough have an updated appraisal done on the Borough properties and equipment. The Administration & Finance Committee will discuss where the funds would come from to pay for this.

**Hearing of Citizens and Taxpayers** - None

**Unfinished Business** - None

**New & Other Business**

**Additional Agenda Items**

**Appointment of a Chief Administrative Officer for the Borough Uniform & Non-Uniform Pension Plans**

**Yearly donation to Venango Volunteer Fire Department for QRS**

A motion was made by Morrow to add these two items to the Agenda. The motion was seconded by Howell. A poll vote was taken:

HOWELL	-	yes	DICKSON	-	yes	RESULTS:
HALE	-	yes	BALL	-	yes	7 yes
MORROW	-	yes	HARMON	-	yes	MOTION CARRIED
GORSKE	-	yes				

**1. Appointment of a Chief Administrative Officer for the Borough Uniform & Non-Uniform Pension Plans**

A motion was made by Dickson to appoint the Borough Manager as the Chief Administrative Officer for the Borough Pension Plans. The motion was seconded by Morrow. A poll vote was taken:

HOWELL	-	yes	DICKSON	-	yes	RESULTS:
HALE	-	yes	BALL	-	yes	7 yes
MORROW	-	yes	HARMON	-	yes	MOTION CARRIED
GORSKE	-	yes				

**1. Yearly Donation to Venango Volunteer Fire Department for QRS**

A motion was made by Morrow to donate \$6,000 to the Venango Volunteer Fire Department for the QRS. The motion was seconded by Hale. A poll vote was taken:

HOWELL	-	yes	DICKSON	-	yes	RESULTS:
HALE	-	yes	BALL	-	yes	7 yes
MORROW	-	yes	HARMON	-	yes	MOTION CARRIED
GORSKE	-	yes				

Hale provided an update on C.R.E.A.T.E.

Committee members met with Jessica Graf from Venango Borough and reviewed their files for recreation funding. Committee members will meet with DCNR on Thursday, February 16<sup>th</sup> to discuss funding options for the recreation area. Upcoming fundraisers will be a craft show at the Riverside Golf Course in April and possibly a golf outing. C.R.E.A.T.E. has begun to discuss purchasing new Christmas decorations and creating a web site.

Brian Harmon reported that the Land Use and General Safety Committee met and discussed various properties in the Borough. He would like to plant flowers in the island area of the public parking lot. He would also like to have the dog waste station put up for use.

**Approval of monthly invoices**

A motion was made by Morrow to approve payment of the invoices. The motion was seconded by Howell. A poll vote was taken:

HOWELL	-	yes	DICKSON	-	yes	RESULTS:
HALE	-	yes	BALL	-	yes	7 yes
MORROW	-	yes	HARMON	-	yes	MOTION CARRIED
GORSKE	-	yes				

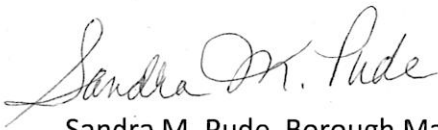
**Adjournment**

A motion was made by Morrow to adjourn the meeting. The motion was seconded by Ball. A poll vote was taken:

HOWELL	-	yes	DICKSON	-	yes	RESULTS:
HALE	-	yes	BALL	-	yes	7 yes
MORROW	-	yes	HARMON	-	yes	MOTION CARRIED
GORSKE	-	yes				

The meeting was adjourned at 8:10 p.m. The Council met in Executive Session with Attorney Shaddinger.

Respectfully Submitted,



Sandra M. Pude, Borough Manager

