

**MINUTES – October 21, 2024**

**Borough of Cambridge Springs**

A regular meeting was held by the Cambridge Springs Borough Council on Monday, October 21, 2024, at 161 Carringer Street. The meeting was called to order by Mayor Delores Hale at 7:00 p.m. The following members were present: Jennifer Howell, Amber Livermore, Randy Gorske, Jeremy Ball, Marci Dickson and Brian Harmon. Also present was Manager Sandy Pude.

**Approval of Minutes**

A motion was made by Harmon to approve the October 7, 2024 Borough Council Meeting minutes. The motion was seconded by Howell. A poll vote was taken:

|         |   |         |           |   |     |                 |
|---------|---|---------|-----------|---|-----|-----------------|
| HOWELL  | - | yes     | LIVERMORE | - | yes | RESULTS:        |
| GORSKE  | - | yes     | BALL      | - | yes | 6 yes 1 ABSTAIN |
| DICKSON | - | abstain | HARMON    | - | yes | MOTION CARRIED  |
| HALE    | - | yes     |           |   |     |                 |

**Solicitor’s Report** – None

**Engineer’s Report** – None

**Committee Reports**

**Administration & Finance** – A written report was submitted

**Police Committee** – None

**Land Use & General Safety** – None

**Public Works** – None

**Report on Operations** – A written report was submitted

**Hearing of Citizens and Taxpayers**

Carl Archacki said he attended the State Planning Conference at the Bayfront Convention Center. He said a got lot of good information that can be helpful with the proposed update of the regional comprehensive plan. He also said that on Saturday Chuck Copeland met with members of the community to discuss ideas for a future downtown streetscape project.

**Unfinished Business**

**1.Proposal for IT/computers/hardware/cyber security**

The Administration and Finance Committee met to discuss the proposals from Hagan Business and Techworx. After reviewing those, the Committee is recommending the proposal submitted by Hagan Business.

A motion was made by Ball to accept the proposal submitted by Hagan Business. The motion was seconded by Howell. A poll vote was taken:

|         |   |     |           |   |     |                |
|---------|---|-----|-----------|---|-----|----------------|
| HOWELL  | - | yes | LIVERMORE | - | yes | RESULTS:       |
| GORSKE  | - | yes | BALL      | - | yes | 7 YES          |
| DICKSON | - | yes | HARMON    | - | yes | MOTION CARRIED |
| HALE    | - | yes |           |   |     |                |

## 2. CATA Bus Donation Request

The Crawford Area Transportation Authority had asked Council if they would be able to make a donation toward the proposed expenses to operate bus service in Cambridge Springs from January through June because those expenses were not part of their budget.

Hale said the Borough's 2025 budget is basically set and there aren't any funds for this type of donation.

After discussing the request, the consensus of the Council was to look at other options to help our residents, possibly showing residents how they can order groceries online for home delivery.

## 3. Water Rates – 2025

At the last meeting the Council asked Pude to provide more options for the rate increase. Pude provided a total of 12 options for review. Each option also showed an estimated amount that could be transferred at the end of the year into the Capital Improvement Fund. Those funds would be earmarked for water system improvements only.

A motion was made by Harmon to approve Option #3 which would be the first 1,000 gallons of usage set at \$16.00 and each additional 1,000 gallons of usage would be \$12.00 per thousand. The motion was seconded by Howell. A poll vote was taken:

|         |   |     |           |   |     |                |
|---------|---|-----|-----------|---|-----|----------------|
| HOWELL  | - | yes | LIVERMORE | - | yes | RESULTS:       |
| GORSKE  | - | no  | BALL      | - | yes | 6 YES 1 NO     |
| DICKSON | - | yes | HARMON    | - | yes | MOTION CARRIED |
| HALE    | - | yes |           |   |     |                |

## New & Other Business

### 1. Police Committee Vacancy

Because of the resignation of Larry Morrow there is only one Council member on the Police Committee.

Marci Dickson said she would be able to serve on the Police Committee.

Livermore said that all short term rentals are now required to have a Hotel Tax Permit through Crawford County. Each month a report is submitted with gross revenue and the amount of tax withheld.

Hale said at the Borough's Association dinner she discussed with the County E.M.A. having training for the National Incident Management (NIMS) testing because the training materials are quite lengthy.

Hale said she attended a meeting for the Riverside Music Festival. The 2025 dates are June 19<sup>th</sup> through the 21<sup>st</sup>. Justin Moyar is trying to attract visitors from the Pittsburgh, Cleveland and Buffalo areas with "stay here/play here" packages with the area short term rentals.

**Approval of monthly invoices**

A motion was made by Howell to approve payment of the invoices. The motion was seconded by Dickson. A poll vote was taken:

|         |   |     |           |   |     |                |
|---------|---|-----|-----------|---|-----|----------------|
| HOWELL  | - | yes | LIVERMORE | - | yes | RESULTS:       |
| GORSKE  | - | yes | BALL      | - | yes | 7 yes          |
| DICKSON | - | yes | HARMON    | - | yes | MOTION CARRIED |
| HALE    | - | yes |           |   |     |                |

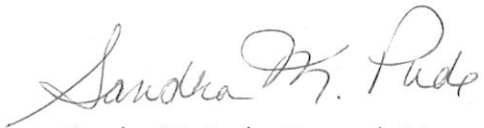
**Adjournment**

A motion was made by Howell to adjourn the meeting. The motion was seconded by Harmon. A poll vote was taken:

|         |   |     |           |   |     |                |
|---------|---|-----|-----------|---|-----|----------------|
| HOWELL  | - | yes | LIVERMORE | - | yes | RESULTS:       |
| GORSKE  | - | yes | BALL      | - | yes | 7 yes          |
| DICKSON | - | yes | HARMON    | - | yes | MOTION CARRIED |
| HALE    | - | yes |           |   |     |                |

The meeting was adjourned at 7:55 p.m.

Respectfully Submitted,



Sandra M. Pude, Borough Manager

