

MINUTES – September 15, 2025

Borough of Cambridge Springs

A regular meeting was held by the Cambridge Springs Borough Council on Monday, September 15, 2025, at 161 Carringer Street. The meeting was called to order by Mayor Delores Hale at 7:00 p.m. The following members were present: Jennifer Howell, Amber Livermore, Randy Gorske and Brian Harmon. Also present was Borough Manager Sandy Pude. Jeremy Ball and Marci Dickson were absent.

Approval of Minutes

A motion was made by Gorske to approve the August 18, 2025 Borough Council Meeting minutes. The motion was seconded by Howell. A poll vote was taken:

HOWELL	-	yes	LIVERMORE	-	yes	RESULTS:
GORSKE	-	yes	HARMON	-	yes	4 yes 1 abstain
HALE	-	abstain				MOTION CARRIED

A motion was made by Harmon to approve the September 8, 2025 Special Meeting minutes. The motion was seconded by Howell. A poll vote was taken:

HOWELL	-	yes	LIVERMORE	-	abstain	RESULTS:
GORSKE	-	yes	HARMON	-	yes	4 yes 1 abstain
HALE	-	yes				

Solicitor’s Report – None

Engineer’s Report – None

Committee Reports

Administration & Finance – Gorske submitted a written report

Police Committee – Dickson submitted a written report

Lane Use & General Safety – None

Public Works – None

Report on Operations – A written report was submitted.

Hearing of Citizens and Taxpayers - None

Unfinished Business

Delores Hale provided an update on the playground project. She said the groundbreaking was held on August 25th. After the groundbreaking approximately 30 area residents helped with the clean up of the trees that were cut down. She said that there is a Penelec pole that needs to be relocated. Penelec has provided the paperwork that will need to be completed for an easement, and a fee will need to be paid before the relocation can be scheduled.

Hale also said that she will participate in an upcoming phone conference with an update on the property at 110 Canfield Street.

New & Other Business

1. Amanda Scott & Stacie Klemm – C. S. Public Library

Amanda Scott and Stacie Klemm were in attendance to share with the Borough Council the PA Forward Program Gold Star award. A gold star is awarded once a library has achieved the Bronze Star and Silver Star status in each of the five literacies. Cambridge Springs is the only library in Crawford County to have Gold Star status. They also said that the only library in Erie County to receive this award is the Blasco Library.

The Borough Council and everyone in attendance congratulated Amanda and Stacie for doing such great work at our library and for receiving this award.

2. 2026 Minimum Municipal Obligations – Pension Plans

The 2026 Minimum Municipal Obligation for the Uniform and Non-Uniform Pension Plans was presented to the Borough Council for consideration. A motion was made by Howell to approve both the plan’s expected financial obligations for 2026. The motion was seconded by Harmon. A poll vote was taken:

HOWELL	-	yes	LIVERMORE	-	yes	RESULTS:
GORSKE	-	yes	HARMON	-	yes	5 yes
HALE	-	yes				MOTION CARRIED

3. Property Maintenance Ordinance

A copy of the 2018 Uniform Construction Code was sent by email to the Council to review.

It was decided that a representative from each of the Council Committee’s would work on reviewing the Borough’s current Property Maintenance Ordinance and the 2018 Uniform Construction Code. Recommendations will be made on what sections could be taken from the 2018 UCC and added to a new Borough Ordinance.

4. Resolution #657-2025 – Designation of Authorized Signatory for Crawford County Planning

The Crawford County Planning Office requested the designation of authorized signatories for all documents being submitted to their office.

A motion was made by Howell to approve Resolution #657-2025 which designates the Mayor, Deputy Mayor or the Borough Manager to sign any documents being submitted to the County. The motion was seconded by Harmon. A poll vote was taken:

HOWELL	-	yes	LIVERMORE	-	yes	RESULTS:
GORSKE	-	yes	HARMON	-	yes	5 yes
HALE	-	yes				MOTION CARRIED

Approval of invoices

A motion was made by Howell to approve payment of the invoices. The motion was seconded by Harmon. A poll vote was taken:

HOWELL	-	yes	LIVERMORE	-	yes	RESULTS:
GORSKE	-	yes	HARMON	-	yes	5 yes
HALE	-	yes				MOTION CARRIED

Hale said that the Council will adjourn the meeting and hold an executive session to discuss a personnel matter.

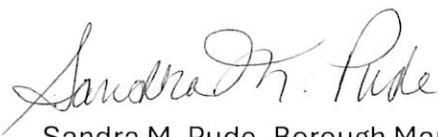
Adjournment

A motion was made by Howell to adjourn the meeting. The motion was seconded by Gorske. A poll vote was taken:

HOWELL	-	yes	LIVERMORE	-	yes	RESULTS:
GORSKE	-	yes	HARMON	-	yes	5 yes
HALE	-	yes				MOTION CARRIED

The meeting was adjourned at 7:36 p.m.

Respectfully Submitted,



Sandra M. Pude, Borough Manager

