

MINUTES – September 16, 2024

Borough of Cambridge Springs

A regular meeting was held by the Cambridge Springs Borough Council on Monday, September 16, 2024, at 161 Carringer Street. The meeting was called to order by Mayor Delores Hale at 7:00 p.m. The following members were present: Jennifer Howell, Amber Livermore, Randy Gorske, Jeremy Ball, Larry Morrow and Brian Harmon. Also present were: Attorney Shaddinger and Manager Sandy Pude.

Approval of Minutes

A motion was made by Morrow to approve the August 19, 2024 Borough Council Meeting minutes. The motion was seconded by Howell. A poll vote was taken:

HOWELL	-	yes	LIVERMORE	-	yes	RESULTS:
GORSKE	-	yes	BALL	-	yes	7 yes
MORROW	-	yes	HARMON	-	yes	MOTION CARRIED
HALE	-	yes				

Solicitor’s Report – Attorney Shaddinger requested an Executive Session at the conclusion of the regular meeting

Engineer’s Report – None

Committee Reports

Administration & Finance – Gorske submitted a written report

Police Committee – None

Land Use & General Safety – None

Public Works – None

Report on Operations – A written report was submitted as well as a draft of the 2025 Budget

Hearing of Citizens and Taxpayers

Carl Archacki said that on behalf of C.R.E.A.T.E. he will be applying for a Façade Grant through the DCED Main Street Matters Program. He will be talking with the business owners to determine who may be interested in participating in the program. Carl also said that Chuck Copeland from Beaver Pennsylvania will be coming into town to do a walk around. Chuck was involved with their streetscape project and will provide information and ideas for downtown improvements in Cambridge Springs.

Unfinished Business – None

New & Other Business

1. Active Aging Bid – 110 Canfield Street

Morrow made a motion to accept the bid in the amount of \$10,000.00 from Active Aging to purchase the former nursing home at 110 Canfield Street. The motion was seconded by Harmon. A poll vote was taken:

HOWELL	-	yes	LIVERMORE	-	yes	RESULTS:
GORSKE	-	yes	BALL	-	yes	7 yes
MORROW	-	yes	HARMON	-	yes	MOTION CARRIED
HALE	-	yes				

2. Set Trick or Treat

Council agreed to hold Trick or Treat on Thursday, October 31st from 6:00 to 7:30 p.m.

3. Resolution #645-2024 – Appointment to the Planning Commission

A motion was made by Morrow to approve Resolution #645-2024 which appoints Carl Archacki to the Borough Planning Commission. The motion was seconded by Ball. A poll vote was taken:

HOWELL	-	yes	LIVERMORE	-	yes	RESULTS:
GORSKE	-	yes	BALL	-	yes	7 yes
MORROW	-	yes	HARMON	-	yes	MOTION CARRIED
HALE	-	yes				

4. Resolution #646-2024 – Appointment to the Zoning Hearing Board

A motion was made by Morrow to approve Resolution #646-2024 which appoints Carl Archacki to the Borough Zoning Hearing Board. The motion was seconded by Howell. A poll vote was taken:

HOWELL	-	yes	LIVERMORE	-	yes	RESULTS:
GORSKE	-	yes	BALL	-	yes	7 yes
MORROW	-	yes	HARMON	-	yes	MOTION CARRIED
HALE	-	yes				

5. Sidewalk Replacement Quotes

Pude said the two quotes were received for the replacement of sidewalk slabs.

- Frank Reichart General Contracting - \$12,875.00
- Klaphthor Concrete Construction – \$14,680.00

A motion was made by Morrow to accept the quote from Frank Reichart General Contracting in the amount of \$12,875.00. The motion was seconded by Harmon. A poll vote was taken:

HOWELL	-	yes	LIVERMORE	-	yes	RESULTS:
GORSKE	-	yes	BALL	-	yes	7 yes
MORROW	-	yes	HARMON	-	yes	MOTION CARRIED
HALE	-	yes				

6. Hagan Business Proposal for IT/computers/hardware/cyber security

Pude said she reached out to a company in Erie to provide a second quote for these services. She will be setting up a meeting with them to discuss what the Borough needs. She would like the Council to table the vote until the other quote is received.

The vote was tabled until the second quote is received.

Approval of monthly invoices

A motion was made by Howell to approve payment of the invoices. The motion was seconded by Howell. A poll vote was taken:

HOWELL	-	yes	LIVERMORE	-	yes	RESULTS:
GORSKE	-	yes	BALL	-	yes	7 yes
MORROW	-	yes	HARMON	-	yes	MOTION CARRIED
HALE	-	yes				

Adjournment

A motion was made by Morrow to adjourn the meeting. The motion was seconded by Howell. A poll vote was taken:

HOWELL	-	yes	LIVERMORE	-	yes	RESULTS:
GORSKE	-	yes	BALL	-	yes	7 yes
MORROW	-	yes	HARMON	-	yes	MOTION CARRIED
HALE	-	yes				

Morrow said that this would be his last Council meeting because he is moving out of town.

Hale thanked Larry Morrow for serving on the Borough Council for almost 25 years. She said that he will be greatly missed by everyone and she appreciates everything he has done for the community.

Hale said that we have almost another one thousand pounds of plastic toward our third bench.

Hale said the CMA Church celebrated their 100th anniversary. She presented a certificate at their celebration on September 14th.

Hale said that C.R.E.A.T.E. received the Hotel Market Study. The study sounded very encouraging. A copy will be emailed to the Council members.

Carl Archacki said that C.R.E.A.T.E. is still committed to the parking lot project. He will get more quotes. He was told that the work should be done in the summer months instead of this time of year. The millings need the summer heat, if it is done now, it could be torn up by the snow plows during winter.

Hale also said that C.R.E.A.T.E. has discussed raising funds to replace the "Welcome to Cambridge Springs" signs that have been in place for the last 23 years.

The meeting was adjourned at 7:41 p.m. and the Council met with their Attorney in Executive Session.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Sandra M. Pude".

Sandra M. Pude, Borough Manager