

MINUTES – December 7, 2021

Cambridge Area Joint Authority

A regular meeting was held by the Cambridge Area Joint Authority on Tuesday, December 7, 2021 at 6:00 p.m. The meeting was called to order by Chairman Bauer. The following members were present: Jodie Ellis (via phone) Paul Frazier, Delores Hale and Marci Dickson. Also, present were Attorney Alan Shaddinger, Plant Operator Matt Handley and Administrator Sandy Pude.

Presentation by Prior Arrangement – Matt Handley submitted a written report

Public Comment - None

Approval of Minutes

A motion was made by hale to approve the minutes of the November 1, 2021 meeting. The motion was seconded by Dickson. A poll vote was taken:

ELLIS	-	abstain	FRAZIER	-	yes	RESULTS:
HALE	-	yes	DICKSON	-	yes	4 YES – 1 ABSTAIN
BAUER	-	yes				

Treasurer’s Report

Revenue Account \$33,618.21	Bond Payment Account \$827,053.10
Capital Reserve \$290,204.71	Operating Reserve \$225,487.93
Debt Reserve \$148,178.35	Primerica Investment Account \$318,794.71

Report of Officers

Chairman’s Report – Bauer said Cambridge Township asked Auditor Rick Clayton to determine an estimated dollar amount that would be needed for CAJA to reach the 120% debt ratio 2021. At that time Clayton said it looked to be approximately \$20,000. Bauer said the Township Supervisors are willing to discuss making a “donation” from the American Rescue Plan Funds to CAJA before the end of the year to help meet the 120%. He asked if the Borough might also consider making a “donation” using their funds.

Hale said as a Borough Council member she thinks the Council may consider it as well but it would depend on the dollar amount.

A motion was made by Hale to request from the Cambridge Springs Borough and Cambridge Township donations using their American Rescue Plan Funding to help the Authority, if needed, meet the 120% debt ratio. The amount the Authority would request would be approximately

\$30,000. The amount would be divided based on the Trust Indenture pro-rata share amounts (Cambridge Springs Borough 93% and Cambridge Township 7%). The motion was seconded by Frazier. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS:
HALE	-	yes	DICKSON	-	yes	5 YES
BAUER	-	yes				MOTION CARRIED

Vice Chairman's Report – None

Secretary/Treasurer's Report – Hale said she made the wire transfer for the December Bond Payment in the amount of \$354,255.01

Administrator Report

A written report was submitted.

Pude also said that the Riverside Brewery had made a payment on the past due sewer surcharges.

The Authority asked Pude to send a letter acknowledging receipt of the payment and also updating the balance due with a request for payment within thirty days.

Engineer's Report - None

Solicitor's Report – None

Unfinished Business - None

New & Other Business

1. Water & Sewer Tap Application – Dennis & Valerie Atkin – 20 North Street

Applications were received from Dennis & Valerie Atkin to tap into the water and sewer systems. Their property is located at 20 North Street.

The applications have been forwarded to the Engineers for review.

2. Amendment to Agenda Items

Hale made a motion to add to the agenda for December 7, 2021 Resolution #1 of 2021 which establishes user rates. The motion was seconded by Frazier. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS:
HALE	-	yes	DICKSON	-	yes	5 YES
BAUER	-	yes				MOTION CARRIED

3. Resolution #1 of 2021 – Establishing User Rates

A motion was made by Hale to adopt Resolution #1 of 2021 which increases user rates for sewer services from \$18.50 to \$19.25 per thousand gallons of usage. The motion was seconded by Dickson. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS:
HALE	-	yes	DICKSON	-	yes	5 YES
BAUER	-	yes				MOTION CARRIED

4. 2022 Budget

A motion was made by Hale to adopt the 2022 Budget as presented. The motion was seconded by Frazier. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS:
HALE	-	yes	DICKSON	-	yes	5 YES
BAUER	-	yes				MOTION CARRIED

Approval of invoices

A motion was made by Frazier to approve payment of the invoices. The motion was seconded by Dickson. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS:
HALE	-	yes	DICKSON	-	yes	5 YES
BAUER	-	yes				MOTION CARRIED

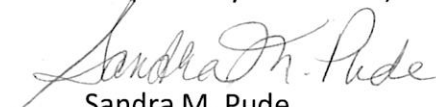
Adjournment

A motion was made by Frazier to adjourn the meeting. The motion was seconded by Dickson. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS:
HALE	-	yes	DICKSON	-	yes	5 YES
BAUER	-	yes				MOTION CARRIED

Meeting adjourned at 6:55 p.m.

Respectfully Submitted,



Sandra M. Pude
Administrator

