

## MINUTES – February 4, 2025

### Cambridge Area Joint Authority

A regular meeting was held by the Cambridge Area Joint Authority on Tuesday, February 4, 2025 at 6:00 p.m. The meeting was called to order by Vice Chairman Marci Dickson. The following members were present: Joy Shaffer, LuAnn Wheeler and Delores Hale. Also present were Plant Operator Adam Foreman and Administrator Sandy Pude. Jeff Murdock was absent.

**Presentation by Prior Arrangement** – Adam submitted a written report for the month of January.

**Public Comment** – None

#### Approval of Minutes

A motion was made by Hale to approve the minutes of the January 7, 2025 meeting. The motion was seconded by Shaffer. A poll vote was taken:

SHAFFER	-	yes	WHEELER	-	yes	RESULTS:
HALE	-	yes	DICKSON	-	yes	4 Yes
						MOTION CARRIED

#### Treasurer's Report

Revenue Account \$37,478.56	Bond Payment Account \$874,008.23
Capital Reserve \$335,774.74	Operating Reserve \$304,647.71
Debt Reserve \$156,972.19	Primerica Investment Account \$297,441.68
PNC Bank – CD \$101,265.82	

#### Report of Officers

**Chairman's Report** – None

**Vice Chairman's Report** - None

**Secretary/Treasurer's Report** – None

**Administrator Report** – Pude submitted a written report

**Engineer's Report** – None

**Solicitor's Report** – None

#### Unfinished Business

Pude said she met with Tim Wells and Jeff Kordes from GPI to discuss the heating, lighting and insulation estimates. She also talked with them about installing insulation and siding on each of the buildings. After a tour of the buildings at both plants the Engineer's said they didn't think that the insulation of the buildings would be necessary because in their opinion, there didn't appear to be any heat loss because there were no icicles on any of the

buildings and there was snow on the roofs. Most buildings in town had icicles at that time but none of the buildings at either plant did. Their suggestion was to start replacing the lighting to help with lowering the electric bills. Also closing off and covering the louvered vents at the Grant Street Plant in the winter.

Pude asked Adam if he thought Mike would be interested in having someone from the company replace the lighting at the plants and CAJA could pay for the extra work. Adam said he would talk with Mike about that.

**New & Other Business**

None

**Approval of Invoices**

A motion was made by Hale to approve payment of the invoices. The motion was seconded by Shaffer. A poll vote was taken:

SHAFFER	-	yes	WHEELER	-	yes	RESULTS:
HALE	-	yes	DICKSON	-	yes	4 Yes
						MOTION CARRIED

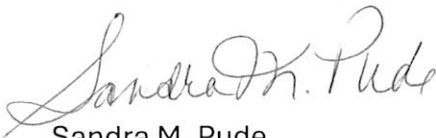
**Adjournment**

A motion was made by Hale to adjourn the meeting. The motion was seconded by Shaffer. A poll vote was taken:

SHAFFER	-	yes	WHEELER	-	yes	RESULTS:
HALE	-	yes	DICKSON	-	yes	4 Yes
						MOTION CARRIED

Meeting adjourned at 6:29 p.m.

Respectfully Submitted,



Sandra M. Pude  
Administrator