

CAMBRIDGE AREA JOINT AUTHORITY
January 2, 2024 - MINUTES

A reorganization and regular meeting were held by the Cambridge Area Joint Authority on Tuesday, January 2, 2024 at 6:00 p.m. at 161 Carringer Street, Cambridge Springs, PA. The meeting was called to order by Charles Bauer. The following members were present: Jeff Murdock, Delores Hale and Marci Dickson. Also present were: Plant Operator Adam Foreman and Administrator Sandy Pude.

1. Appointment of Chairman

Hale made a motion to appoint Charles Bauer as Chairman. The motion was seconded by Dickson. A poll vote was taken:

MURDOCK	-	yes	HALE	-	yes	RESULTS: 4 YES
DICKSON	-	yes	BAUER	-	yes	MOTION CARRIED

2. Appointment of Vice Chairman

Hale made a motion to appoint Marci Dickson as Vice-Chairman. The motion was seconded by Murdock. A poll vote was taken:

MURDOCK	-	yes	HALE	-	yes	RESULTS: 4 YES
DICKSON	-	yes	BAUER	-	yes	MOTION CARRIED

3. Appointment of Secretary/Treasurer

Bauer made a motion to appoint Delores Hale as Secretary/Treasurer. The motion was seconded by Dickson. A poll vote was taken:

MURDOCK	-	yes	HALE	-	yes	RESULTS: 4 YES
DICKSON	-	yes	BAUER	-	yes	MOTION CARRIED

4. Appointment of Solicitor

Hale made a motion to appoint Attorney Alan Shaddinger as the Solicitor for the Authority. The motion was seconded by Dickson. A poll vote was taken:

MURDOCK	-	yes	HALE	-	yes	RESULTS: 4 YES
DICKSON	-	yes	BAUER	-	yes	MOTION CARRIED

5. Appointment of Engineer

Hale made a motion to appoint Greenman-Pedersen, Inc. as the Engineers for the Authority. The motion was seconded by Dickson. A poll vote was taken:

MURDOCK	-	yes	HALE	-	yes	RESULTS: 4 YES
DICKSON	-	yes	BAUER	-	yes	MOTION CARRIED

6. Set Meeting Date & Time

Hale made a motion to set the Cambridge Area Joint Authority meetings as follows:

January 2nd, February 6th, March 5th, April 2nd, May 7th, July 2nd, August 7th, September 3rd, October 1st, November 6th, December 3rd at 6:00 p.m.

The motion was seconded by Murdock. A poll vote was taken:

MURDOCK	-	yes	HALE	-	yes	RESULTS: 4 YES
DICKSON	-	yes	BAUER	-	yes	MOTION CARRIED

7. Presentation by prior arrangement - Adam Foreman submitted a written report

8. Public Comment - None

9. Approval of Minutes – December 5, 2023

A motion was made by Hale to approve the minutes of the December 6, 2022 meeting.

The motion was seconded by Dickson. A poll vote was taken:

MURDOCK	-	yes	HALE	-	yes	RESULTS: 4 YES
DICKSON	-	yes	BAUER	-	yes	MOTION CARRIED

9. Treasurer’s Report

Hale presented the report. Revenue Account \$24,580.51, Bond Payment Account \$840,051.57, Capital Reserve \$305,309.95, Operating Reserve \$266,713.73, Debt Reserve Account \$152,796.73, Primerica Account \$277,869.28 and the PNC Bank CD \$101,245.56.

10. Report of Officers

- 1. **Chairman’s Report** – None
- 2. **Vice Chairman’s Report** – None
- 3. **Secretary’ Report** – None

11. Administrator’s Report

Pude said she received notice about a class action settlement concerning companies that design flushable wipes that are being put into wastewater systems. The settlement will be finalized in March, 2024.

12. Engineer’s Report – None

13. Solicitor’s Report – None

14. Unfinished Business - None

15. Approval of payment of invoices

A motion was made by Hale to approve payment of the invoices. The motion was seconded by Dickson. A poll vote was taken:

MURDOCK	-	yes	HALE	-	yes	RESULTS: 4 YES
DICKSON	-	yes	BAUER	-	yes	MOTION CARRIED

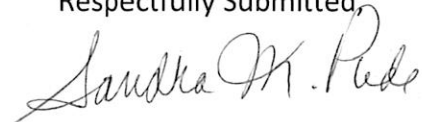
16. Adjournment

A motion was made by Dickson to adjourn the meeting. The motion was seconded by Hale. A poll vote was taken:

MURDOCK	-	yes	HALE	-	yes	RESULTS: 4 YES
DICKSON	-	yes	BAUER	-	yes	MOTION CARRIED

Meeting adjourned at 6:16 p.m.

Respectfully Submitted,



Sandra M. Pude, Administrator

