

CAMBRIDGE AREA JOINT AUTHORITY

January 3, 2023 - MINUTES

A reorganization and regular meeting were held by the Cambridge Area Joint Authority on Tuesday, January 3, 2023 at 6:00 p.m. at 161 Carringer Street, Cambridge Springs, PA. The meeting was called to order by Charles Bauer. The following members were present: Jodie Ellis, Paul Frazier and Delores Hale. Also present were: Engineer Darren Pike, Brittany Davidson and Administrator Sandy Pude. Marci Dickson was absent.

1. **Appointment of Chairman**

Frazier made a motion to appoint Charles Bauer as Chairman. The motion was seconded by Hale. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS: 4 YES
HALE	-	yes	BAUER	-	yes	MOTION CARRIED

2. **Appointment of Vice Chairman**

Hale made a motion to appoint Paul Frazier as Vice-Chairman. The motion was seconded by Ellis. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS: 4 YES
HALE	-	yes	BAUER	-	yes	MOTION CARRIED

3. **Appointment of Secretary/Treasurer**

Ellis made a motion to appoint Delores Hale as Secretary/Treasurer. The motion was seconded by Frazier. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS: 4 YES
HALE	-	yes	BAUER	-	yes	MOTION CARRIED

4. **Appointment of Solicitor**

Hale made a motion to appoint Attorney Alan Shaddinger as the Solicitor for the Authority. The motion was seconded by Ellis. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS: 4 YES
HALE	-	yes	BAUER	-	yes	MOTION CARRIED

5. **Appointment of Engineer**

Hale made a motion to appoint Greenman-Pedersen, Inc. as the Engineers for the Authority. The motion was seconded by Frazier. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS: 4 YES
HALE	-	yes	BAUER	-	yes	MOTION CARRIED

6. Set Meeting Date & Time

Hale made a motion to set the Cambridge Area Joint Authority meetings as follows:

January 3rd, February 7th, March 7th, April 4th, May 3rd, June 7th, July 5th, August 2nd, September 5th, October 3rd, November 7th and December 5th

The motion was seconded by Ellis. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS: 4 YES
HALE	-	yes	BAUER	-	yes	MOTION CARRIED

7. Presentation by prior arrangement

Brittany Davidson submitted a written report

8. Public Comment

Michael Weber of 626 Sunnyside Drive said he had wanted to attend a meeting to discuss how the Authority operates, but had been unable to do so until now. He said that his bills seemed to be high.

Hale said that with the increase in operating cost and to meet the requirements of the Authority's Bond Holders, the rates had to be increased to cover those costs.

Pude provided Weber with the most recent copy of the Authority's income and expense report.

9. Approval of Minutes – December 1, 2020

A motion was made by Frazier to approve the minutes of the December 6, 2022 meeting. The motion was seconded by Hale. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS: 4 YES
HALE	-	yes	BAUER	-	yes	MOTION CARRIED

9. Treasurer's Report

Hale presented the report. Revenue Account \$58,158.86, Bond Payment Account \$727,385.27, Capital Reserve \$277,988.49, Operating Reserve \$257,004.27, Debt Reserve Account \$148,983.95 and the Primerica Account \$278,938.82.

10. Report of Officers

- 1. Chairman's Report** – None
- 2. Vice Chairman's Report** – None
- 3. Secretary's Report** – None

11. Administrator's Report

Pude presented a written report.

12. Engineer's Report – Darren reviewed an email from the Attorney for the Riverside Brewery concerning a pretreatment system. Darren said he thought it would be best if he has a discussion with Attorney Shaddinger and then speak with the Brewery concerning the system.

13. Solicitor's Report – Attorney Shaddinger forwarded an email he received from the Attorney for the Riverside Brewery concerning the pretreatment system.

14. Unfinished Business - None

15. Approval of payment of invoices

A motion was made by Hale to approve payment of the invoices. The motion was seconded by Ellis. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS: 4 YES
HALE	-	yes	BAUER	-	yes	MOTION CARRIED

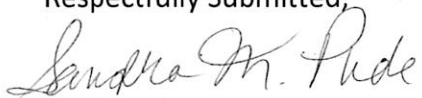
16. Adjournment

A motion was made by Hale to adjourn the meeting. The motion was seconded by Ellis. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS: 4 YES
HALE	-	yes	BAUER	-	yes	MOTION CARRIED

Meeting adjourned at 6:26 p.m.

Respectfully Submitted,



Sandra M. Pude, Administrator

