

CAMBRIDGE AREA JOINT AUTHORITY

January 4, 2022 - MINUTES

A reorganization and regular meeting was held by the Cambridge Area Joint Authority on Tuesday, January 4, 2022 at 6:00 p.m. at 161 Carringer Street, Cambridge Springs, PA. The meeting was called to order by Paul Frazier. The following members were present: Jodie Ellis, Delores Hale and Marci Dickson. Also present were: Plant Operator Matt Handley and Administrator Sandy Pude. Charlie Bauer was absent.

1. **Appointment of Chairman**

A motion was made by Hale to appoint Charles Bauer as Chairman. The motion was seconded by Frazier. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS: 4 YES
HALE	-	yes	DICKSON	-	yes	MOTION CARRIED

2. **Appointment of Vice Chairman**

A motion was made by Hale to appoint Paul Frazier as Vice-Chairman. The motion was seconded by Ellis. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS: 4 YES
HALE	-	yes	DICKSON	-	yes	MOTION CARRIED

3. **Appointment of Secretary/Treasurer**

A motion was made by Frazier to appoint Delores Hale as Secretary/Treasurer. The motion was seconded by Dickson. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS: 4 YES
HALE	-	yes	DICKSON	-	yes	MOTION CARRIED

4. **Appointment of Engineer**

A motion was made by Hale to appoint Greenman-Pedersen Inc. as the Engineers for the Authority. The motion was seconded by Ellis. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS: 4 YES
HALE	-	yes	DICKSON	-	yes	MOTION CARRIED

5. **Appointment of Solicitor**

A motion was made by Hale to appoint Alan Shaddinger as the Solicitor for the Authority. The motion was seconded by Dickson. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS: 4 YES
HALE	-	yes	DICKSON	-	yes	MOTION CARRIED

6. Set Meeting Date & Time

A motion was made by Hale to set the Cambridge Area Joint Authority meetings for the first Tuesday of each month at 6:00 p.m. The August 2nd meeting will be rescheduled for Wednesday, August 3rd because of the National Night Out Event. The motion was seconded by Frazier. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS: 4 YES
HALE	-	yes	DICKSON	-	yes	MOTION CARRIED

7. Presentation by prior arrangement

Matt Handley submitted a written report

8. Public Comment – limited to agenda items

None

9. Approval of Minutes – December 1, 2020

A motion was made by Hale to approve the minutes of the December 1, 2020 meeting. The motion was seconded by Dickson. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS:
HALE	-	yes	DICKSON	-	yes	4 YES
						MOTION CARRIED

9. Treasurer's Report

Hale presented the report. Revenue Account \$26,546.99 Bond Payment Account \$873,231.35, Capital Reserve \$291,871.23, Operating Reserve \$227,808.22, Debt Reserve Account \$148,177.65 and the Primerica Account \$318,986.53.

10. Report of Officers

- 1. **Chairman's Report** – None
- 2. **Vice Chairman's Report** – None
- 3. **Secretary' Report** – None

11. Administrator's Report

Administrator Pude presented a written report.

12. Engineer's Report - None

13. Solicitor's Report - None

14. Unfinished Business - None

15. Approval of payment of invoices

A motion was made by Hale to approve payment of the invoices. The motion was seconded by Frazier. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS: 4 YES
HALE	-	yes	DICKSON	-	yes	MOTION CARRIED


16. Adjournment

A motion was made by Hale to adjourn the meeting. The motion was seconded by Ellis. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS: 4 YES
HALE	-	yes	DICKSON	-	yes	MOTION CARRIED

Meeting adjourned at 6:15 p.m.

Respectfully Submitted,


Sandra M. Pude, Administrator

