

CAMBRIDGE AREA JOINT AUTHORITY

January 5, 2021 - MINUTES

A reorganization and regular meeting was held by the Cambridge Area Joint Authority on Tuesday, January 5, 2021 at 6:00 p.m. at 161 Carringer Street, Cambridge Springs, PA. The meeting was called to order by Charles Bauer. The following members were present: Jodie Ellis, Delores Hale and Marci Dickson. Paul Frazier was on speaker phone. Also present were: Attorney Alan Shaddinger, Engineer Diane Altland, Water Plant Supervisor Ken Dine, Plant Operator Matt Handley, Dennis Ottaviani and Administrator Sandy Pude.

1. Appointment of Chairman

Hale made a motion to appoint Charles Bauer as Chairman. The motion was seconded by Frazier. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS: 5 YES
HALE	-	yes	DICKSON	-	yes	MOTION CARRIED
BAUER	-	yes				

2. Appointment of Vice Chairman

Bauer made a motion to appoint Paul Frazier as Vice-Chairman. The motion was seconded by Ellis. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS: 5 YES
HALE	-	yes	DICKSON	-	yes	MOTION CARRIED
BAUER	-	yes				

3. Appointment of Secretary/Treasurer

Bauer made a motion to appoint Delores Hale as Secretary/Treasurer. The motion was seconded by Dickson. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS: 5 YES
HALE	-	yes	DICKSON	-	yes	MOTION CARRIED
BAUER	-	yes				

4. Appointment of Engineer

Hale made a motion to appoint Greenman-Pedersen Inc. as the Engineers for the Authority. The motion was seconded by Dickson. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS: 5 YES
HALE	-	yes	DICKSON	-	yes	MOTION CARRIED
BAUER	-	yes				

5. Appointment of Solicitor

Hale made a motion to appoint Alan Shaddinger as the Solicitor for the Authority. The motion was seconded by Ellis. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS: 5 YES
HALE	-	yes	DICKSON	-	yes	MOTION CARRIED
BAUER	-	yes				

6. Set Meeting Date & Time

Hale made a motion to set the Cambridge Area Joint Authority meetings for the first Tuesday of each month at 6:00 p.m. The motion was seconded by Ellis. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS: 5 YES
HALE	-	yes	DICKSON	-	yes	MOTION CARRIED
BAUER	-	yes				

7. Presentation by prior arrangement

Matt Handley submitted a written report

8. Public Comment – limited to agenda items

Residents from Pleasant Hills were in attendance to discuss the high water & sewer bills that they received in December. They attended the Borough Council meetings in December to discuss the bills with them. The Council suggested they also attend the CAJA meeting because the Borough only reads the meters and does the billing, they can not give credits or forgiveness because these homes are located in the Township and are CAJA customers.

Gene Woznicki said he has asked Pude to contact the company that manufactures the meters to see if these meters have any known defects and she said she would do that.

Ken Dine said that he has tested a few of the meters and they have tested accurate. He has also talked with some of the homeowners that have had high bills and some that didn't see if there is anything in common with these homes. Also everyone he has talked with says that the meters only register when water moves through them, they do not speed up when they go bad, they slow down or stop working.

Tim Wheeler asked if there could be any forgiveness with the high bills.

Hale said that CAJA can't forgive these bills because then everyone that gets a high bill would also want forgiveness.

Bauer said that he had a similar problem a number of years ago and since then he reads his meter every month so that if there is a problem it is caught right away. He then has actual

readings each month that he can verify with the next bill he receives. He suggested that the residents read their meters every month for a while then submit that reading for the billing.

Dennis Ottaviani was asked if he has ever heard of water meters running fast and giving false readings. He said that he has worked with water systems for a lot of years and when meters go bad then slow down or quit working altogether.

Bauer said for now the residents should read their meters every month and CAJA and the Borough will continue to gather information on the meters.

Adam Crabtree from the Riverside Brewery said after he attended the last meeting he started doing a lot of research and discussing with other breweries the discharge into the sewer system from the brewing process. He has already started to make some changes to get the numbers down and he is trying to keep as much of the solids out of the system as possible. He said that of course he does not have control over what is put into the system from the kitchen area but he wants to continue working with Matt to get into compliance or to at least get numbers lower so that the monthly surcharge is less.

9. Approval of Minutes – December 1, 2020

A motion was made by Hale to approve the minutes of the December 1, 2020 meeting.

The motion was seconded by Ellis. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS:
HALE	-	yes	DICKSON	-	yes	5 YES
BAUER	-	yes				MOTION CARRIED

9. Treasurer's Report

Hale presented the report. Revenue Account \$116,999.06 Bond Payment Account \$792,646.03, Capital Reserve \$271,847.96, Operating Reserve \$274,936.52, Debt Reserve Account \$148,165.54 and the Primerica Account \$321,839.21.

10. Report of Officers

- 1. Chairman's Report** – None
- 2. Vice Chairman's Report** – None
- 3. Secretary's Report** – None

11. Administrator's Report

Administrator Pude presented a written report.

12. Engineer's Report – Diane has prepared the yearly letter required by the Bond Holders concerning the Debt Ratio that will be submitted.

13 Solicitor's Report - None

14. Unfinished Business - None

15. Approval of payment of invoices

A motion was made by Ellis to approve payment of the invoices. The motion was seconded by Hale. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS: 5 YES
HALE	-	yes	DICKSON	-	yes	MOTION CARRIED
BAUER	-	yes				

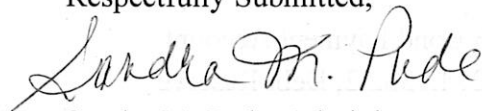
16. Adjournment

A motion was made by Hale to adjourn the meeting. The motion was seconded by Frazier. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS: 5 YES
HALE	-	yes	DICKSON	-	yes	MOTION CARRIED
BAUER	-	yes				

Meeting adjourned at 7:25 p.m.

Respectfully Submitted,



Sandra M. Pude, Administrator