

MINUTES – March 2, 2021
Cambridge Area Joint Authority

A regular meeting was held by the Cambridge Area Joint Authority on Tuesday, March 2, 2021 at 6:00 p.m. The meeting was called to order by Chairman Bauer. The following members were present: Jodie Ellis, Paul Frazier, Delores Hale and Marci Dickson. Also present were: Plant Operator Matt Handley, Engineer Diane Altland and Administrator Sandy Pude.

Presentation by Prior Arrangement

Matt submitted his monthly report.

Public Comment – limited to agenda items - None

Approval of Minutes

A motion was made by Hale to approve the minutes of the February 2, 2021 meeting. The motion was seconded by Dickson. A poll vote was taken:

ELLIS	-	abstain	FRAZIER	-	yes	RESULTS
HALE	-	yes	DICKSON	-	yes	4 YES-1ABSTAIN
BAUER	-	yes				MOTION CARRIED

Treasurer's Report

Revenue Account \$84,970.37	Bond Payment Account \$884,982.44
Capital Reserve \$275,193.28	Operating Reserve \$279,589.98
Debt Reserve \$148,172.83	Primerica Investment Account \$323,151.26

Report of Officers

Chairman's Report – None
Vice Chairman's Report – None
Secretary/Treasurer's Report – None

Administrator Report

A written report was submitted.

Engineer's Report

Matt downloaded the readings from the Riverside flow meter. It was calibrated and the sensor was lowered on February 15th. The readings from February 16th – February 28th recorded 48,988 gallons of sewage.

From those readings it was determined that there wasn't a need for televising the sewer lines to check for any infiltration or dye the downspouts to see if they are connected to the sanitary sewer lines.

The Authority asked Diane to draft a letter to the Riverside requesting the installation of a water meter on their water well and also in that letter to remind them that the 90 day period to lower the BOD and TSS levels end on March 28th.

Matt said the TSS levels are dropping but the BOD levels aren't.

Diane calculated the surcharge for the month of February and it is \$494.72.

Solicitor's Report - None

Unfinished Business – None

New & Other Business

1. Installation of Security Systems at Both Sewer Plants

Matt requested a quote from Canadohta Security to install cameras at both of the sewer plants. They submitted a quote of \$4,685.00 to install three cameras at each plant with a monitor to be installed in the office at the Bolard Ave Plant.

A motion was made by Hale to purchase the system at the price quoted. The motion was seconded by Frazier. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS
HALE	-	yes	DICKSON	-	yes	5 YES
BAUER	-	yes				MOTION CARRIED

Approval of invoices

A motion was made by Hale to approve payment of the invoices. The motion was seconded by Frazier. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS
HALE	-	yes	DICKSON	-	yes	5 YES
BAUER	-	yes				MOTION CARRIED

Adjournment

A motion was made by Frazier to adjourn the meeting. The motion was seconded by Frazier. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS
HALE	-	yes	DICKSON	-	yes	5 YES
BAUER	-	yes				MOTION CARRIED

Meeting adjourned at 6:30 p.m.

Respectfully Submitted,



Sandra M. Pude
Administrator

