

MINUTES – October 7, 2025
Cambridge Area Joint Authority

A regular meeting was held by the Cambridge Area Joint Authority on Tuesday, October 7, 2025 at 6:00 p.m. The meeting was called to order by Vice Chairman Marci Dickson. The following members were present: Joy Shaffer, Luann Wheeler and Delores Hale. Also present were Adam Foreman and Administrator Sandy Pude. Jeff Murdock was absent.

Presentation by Prior Arrangement – Adam submitted a written report for the month of September.

Public Comment - None

Approval of Minutes

A motion was made by Hale to approve the minutes of the September 2, 2025 meeting. The motion was seconded by Shaffer. A poll vote was taken:

SHAFFER	-	yes	WHEELER	-	yes	RESULTS:
HALE	-	yes	DICKSON	-	yes	4 YES
						MOTION CARRIED

Treasurer's Report

Revenue Account \$16,286.27	Bond Payment Account \$1,155,022.19
Capital Reserve \$321,183.30	Operating Reserve \$327,339.27
Debt Reserve \$158,972.75	Primerica Investment Account \$308,699.51
PNC Bank – CD \$101,265.82	

Report of Officers

Chairman's Report – None

Vice Chairman's Report - None

Secretary/Treasurer's Report – None

Administrator Report – Pude submitted a report as well as an updated draft 2026 budget. Pude also submitted a list of the transfers that were made between accounts to pay for the tar & chip project and the LED Lighting. She also said that PNC Bank had sent notice that the Debt Reserve Account had been inactive for too long, so a \$5.00 transfer was made to keep it active.

A motion was made by Hale to transfer the funds in the Debt Reserve Account to the Capital Reserve Account and then close the Debt Reserve Account. The motion was seconded by Wheeler. A poll vote was taken:

SHAFFER	-	yes	WHEELER	-	yes	RESULTS:
HALE	-	yes	DICKSON	-	yes	4 YES
						MOTION CARRIED

Engineer's Report – None

Solicitor's Report – None

Unfinished Business – None

New & Other Business - None

Approval of Invoices

A motion was made by Hale to approve payment of the invoices. The motion was seconded by Wheeler. A poll vote was taken:

SHAFFER	-	yes	WHEELER	-	yes	RESULTS:
HALE	-	yes	DICKSON	-	yes	4 YES
						MOTION CARRIED

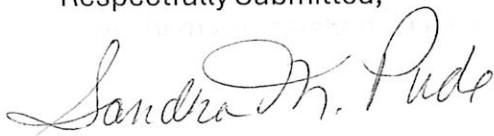
Adjournment

A motion was made by Shaffer to adjourn the meeting. The motion was seconded by Hale. A poll vote was taken:

SHAFFER	-	yes	WHEELER	-	yes	RESULTS:
HALE	-	yes	DICKSON	-	yes	4 YES
						MOTION CARRIED

Meeting adjourned at 6:27 p.m.

Respectfully Submitted,



Sandra M. Pude
Administrator