MINUTES – September 1, 2026

Cambridge Area Joint Authority

A regular meeting was held by the Cambridge Area Joint Authority on Tuesday, September 1, 2026 at 6:00 p.m. The meeting was called to order by Chairman Jeff Murdock. The following members were present: Joy Shaffer, Luann Wheeler, Delores Hale and Marci Dickson. Also present were Adam Foreman and Administrator Sandy Pude.

Presentation by Prior Arrangement – Adam submitted a written report for the month of August.

Public Comment - None

Approval of Minutes

A motion was made by Hale to approve the minutes of the July 7, 2026 meeting. The motion was seconded by Shaffer. A poll vote was taken:

SHAFFER	-	yes	WHEELER	-	yes	RESULTS:
HALE	-	yes	DICKSON	-	yes	5 YES
MURDOCK	-	yes				MOTION CARRIED

Treasurer's Report

Revenue Account $71,273.48 Bond Payment Account $1,006,971.35
Capital Reserve $504,307.45 Operating Reserve $356,854.33

Primerica Investment Account $321,375.88
PNC Bank – CD $101,286.08

Report of Officers

Chairman's Report – None
Vice Chairman's Report - None
Secretary/Treasurer's Report – None

Administrator Report – A written report was submitted
Engineer's Report – None
Solicitor's Report – None

Unfinished Business
1. Quotes for Replacement of Gutters on Drying Beds

Two quotes were received to replace the gutters on both drying bed at the sewage treatment plant.

Bauer Specialty/Gutter Solutions of Lake Erie	$6,287.00
Advanced Gutter Systems	$7,283.00

The quote from Bauer Specialty also included a recommendation to add more downspouts.

A motion was made by Hale to approve the quote from Bauer Specialty and also have the extra downspouts installed. The motion was seconded by Dickson. A poll vote was taken:

SHAFFER	-	yes	WHEELER	-	yes	RESULTS:
HALE	-	yes	DICKSON	-	yes	5 YES
MURDOCK	-	yes				MOTION CARRIED

Pude will contact Bauer Specialty and ask for an updated quote to include the additional downspouts.

New & Other Business

1. SCADA System Upgrade

Pude said there have been issues with the SCADA System at the Grant Street Lift Station. ProTech and Hagan Business have been working on resolving the issue and have determined that it should be converted to a cell system. A quote was provided by ProTech for the conversion as well as the annual fee.

A motion was made by Hale to approve the quote in the amount of $5,015 which includes the annual fee of $1,350. The motion was seconded by Wheeler. A poll vote was taken:

SHAFFER	-	yes	WHEELER	-	yes	RESULTS:
HALE	-	yes	DICKSON	-	yes	5 YES
MURDOCK	-	yes				MOTION CARRIED

Approval of Invoices

A motion was made by Dickson to approve payment of the invoices. The motion was seconded by Hale. A poll vote was taken:

SHAFFER	-	yes	WHEELER	-	yes	RESULTS:
HALE	-	yes	DICKSON	-	yes	5 YES
MURDOCK	-	yes				MOTION CARRIED

Adjournment

A motion was made by Dickson to adjourn the meeting. The motion was seconded by Shaffer. A poll vote was taken:

SHAFFER	-	yes	WHEELER	-	yes	RESULTS:
HALE	-	yes	DICKSON	-	yes	5 YES
MURDOCK	-	yes				MOTION CARRIED

Meeting adjourned at 6:26 p.m.

Respectfully Submitted,

Sandra M. Pude

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Administrator