

## MINUTES – December 3, 2019

### Cambridge Area Joint Authority

A regular meeting was held by the Cambridge Area Joint Authority on Tuesday, December 3, 2019 at 6:00 p.m. The meeting was called to order by Chairman Bauer. The following members were present: Jodie Ellis, Paul Frazier, Delores Hale and John Lane. Also present were: Engineer Diane Altland, Plant Operator Matt Handley and Administrator Sandy Pude.

**Presentation by Prior Arrangement** – Matt submitted his monthly report. Matt had a suggestion for an insert in the manhole where the flow meter is located at the Riverside Brewery that might help to get the proper amount of flow for the meter/sampler to register.

**Public Comment – limited to agenda items** – None

### Approval of Minutes

A motion was made by Lane to approve the minutes of the November 5, 2019 meeting. The motion was seconded by Ellis. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS
HALE	-	yes	LANE	-	yes	5 YES
BAUER	-	yes				MOTION CARRIED

### Treasurer's Report

Revenue Account \$179,120.30	Bond Payment Account \$662,323.37
Capital Reserve \$249,339.26	Operating Reserve \$243,941.76
Debt Reserve \$147,665.27	Primerica Investment Account \$312,183.67

### Report of Officers

Chairman's Report – None

Vice Chairman's Report – None

Secretary/Treasurer's Report – Hale said she made the wire transfer for the December 1<sup>st</sup> Bond Payment

**Administrator Report** – A written report was submitted.

**Engineer's Report** - None

**Solicitor's Report** – None

**Unfinished Business** – John Lane had previously stated he would like to resign at the end of December if the Borough was able to find a replacement.

Delores Hale said that Marci Dickson has expressed an interest in being appointed to the Authority to serve the remaining year left on John's term. She said the Borough will appoint Marci at their next Council meeting.

Each of the Authority members thanked John for his many years of service on the Authority.

**New & Other Business – 2020 Budget**

A motion was made by Hale to adopt the 2020 Budget. The motion was seconded by Lane. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS
HALE	-	yes	LANE	-	yes	5 YES
BAUER	-	yes				MOTION CARRIED

**Approval of invoices**

A motion was made by Frazier to approve payment of the invoices. The motion was seconded by Ellis. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS
HALE	-	yes	LANE	-	yes	5 YES
BAUER	-	yes				MOTION CARRIED

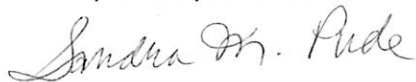
**Adjournment**

A motion was made by Lane to adjourn the meeting. The motion was seconded by Hale. A poll vote was taken:

ELLIS	-	yes	FRAZIER	-	yes	RESULTS
HALE	-	yes	LANE	-	yes	5 YES
BAUER	-	yes				MOTION CARRIED

Meeting adjourned at 6:30 p.m.

Respectfully Submitted,



Sandra M. Pude  
Administrator